

PL Plan 2020-2021

Certified Employee Hours

Employee: _____

Directions:

Use this form to track PL time. Hole-punch and place in the PL binder upon completion.

Certified Staff are required to attend 45 Hours of Professional Learning. Hours must come from PD & Plan Lists or as pre-approved by a supervisor:

Date	Hours	Training/ Requirement	Who Should Attend?	Point of Contact Person	Initial for Sessions Completed	Supervisor Verification of Attendance
Before School Begins	3	Safe Schools Training on your own	All Certified and Classified	Admin		
TBD	6	CUA Analysis	All Teachers (Classroom, Spec. Ed, Interv., Spec. Areas)	J. Stahl		
TBD	12	Educlimber/RTI/ Other Technology	All Teachers (Classroom, Spec. Ed, Interv., Spec. Areas)	J. Stahl		
TBD	6	Social Studies Standards/ Curriculum Work	Classroom and Spec. Ed. Teachers	J. Stahl		
TBD	2	Testing Training	All Certified and Classified	BAC		
TBD	6	Special Education PLC and Trainings	Special Education Teachers	DoSE		
During School Year	6	Session/Conference/PLCs Related to Field	Special Areas	Admin		
During School Year	3+	Technology Required Training	All Certified	TRT		
<i>Any other training must be pre-approved by your building administrator</i>						
			<i>Must be pre-approved</i>			
			<i>Must be pre-approved</i>			
TOTAL HOURS (MUST HAVE)						

_____ Certified Employee Signature	_____ Date	_____ Principal Signature	_____ Date
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PL Plan 2019-2020

Certified "Flex" Hours

Employee: _____

Total of PD and Plan Should Total 45 Hours

Date	Hours	Training/Requirement	Point of Contact Person	Initial for Sessions Completed	Supervisor Verification of Attendance
	3	Medication Training PHS Auditorium	Wolfe		
		Medication Skills Test			
	4	CPR	Wolfe		
	1	First Aid	Wolfe		
	2-8	De-Escalation Strategies	Compton		
	3-6	SBDM Training	Principal		
	3	New people giving Brigance	Stahl		
	1	Experienced people giving Brigance	Stahl		
	6	RtI Work Sessions	Stahl		
	1	Technology Training _____	TRT		
	1	Technology Training _____	TRT		
	1	Technology Training _____	TRT		
	1	CSIP Related Session			
	1	CSIP Related Session			
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Any other training must be pre-approved by your building administrator

<i>Must be pre-approved</i>					
<i>Must be pre-approved</i>					

TOTAL HOURS (MUST HAVE 45 from both pages)

*Some sessions may be mandatory.

Certified Employee Signature Date

Principal Signature Date